



Starting Monday, April 17 Utilization of the ECAC Car Line will be Mandatory

Your child's safety is our primary concern! As such, we are taking steps to make our processes more secure during critical times of the day when students are transitioning into and out of the building and cars. The most important tool we have to do this is the PikMyKid dismissal App.

The PikMyKid App is now mandatory for you to request dismissal for your student. If you are not already registered in the App, your child's dismissal number (required for registration) will be sent home this week with your student. Please email Tonya (office@ecautismcenter.org) with any questions. *See QR Code below for video tutorial.

Emergency Notification System (ENS)

- **The new ENS will be launched May 1, 2023, through the PikMyKid App.** This new feature in the App will allow ECAC to communicate directly with parents via text in the event of emergency or another critical situation. Being an active user in this App will be required for all ECAC parents and guardians in order to ensure parents are properly notified in the event of an emergency. More information to come.

Arrival

- **All drop-offs must be made in the car line.** This is to ensure that our clients are securely accounted for via camera as they exit the car and enter the building. ECAC is installing additional exterior cameras for the safety of our clients. **Parents may not drop off students by parking in a parking spot and circumventing the car line.**
- **Please arrive on time.** Students will be allowed into the building beginning at 8:25 am. Please remember that for most of our students, an ECAC staff member is scheduled and waiting for your child to arrive. Please let your child's supervisor or teacher know of any changes to your schedule 24 hours in advance so they can adjust staffing.

Flip for More!



Dismissal

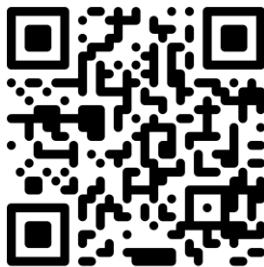
- **All pickups must be made in the car line.** This is to ensure that our clients are securely accounted for via camera as they exit the building and enter the car. **Parents may not pull into a parking spot for pickups, thereby circumventing the car line.**
- **Announce your arrival** in the PikMyKid App once in the car line. *See QR Code below for video tutorial.
- **Dismissal will now begin at 2:25 pm each day,** unless prior scheduling through the PikMyKid App has been requested. See below.
 - Please provide ECAC with 24-hour notice if you will be picking up your child before 2:25 pm for an **early dismissal** time, unless the client's daily schedule is already set to a different dismissal time by their supervisor. *See QR Code below for video tutorial.
 - ECAC requires 48-hour notice if the client will have an **absence** from school, unless it is due to illness or emergency. *See QR Code below for video tutorial.
- **Change of a pickup delegate** (babysitter, nanny, grandparent, etc.) needs to be done within the PikMyKid App by the primary driver before ECAC will release the client with a new driver. An ID check on the new driver will be done against the delegate change in the App before the client is released for the first time. *See QR Code below for video tutorial.
- **If a client cannot be brought out to the car line promptly,** due to a behavior or other such scenario, the therapist will notify the driver in the PikMyKid App. **The therapist will change the client's status from "Car Line" to "Hold", which parents can see in the App.** If this occurs, we ask that the driver **move out of the car line and park in the "Reserved" parking spots** at the front of the building.
- **Conversations in the car line with the therapist should be kept to a minimum** to be mindful of other parents and to keep the line moving for everyone.

Thank you for your help and patience as we make changes to ensure the safety of our kids!

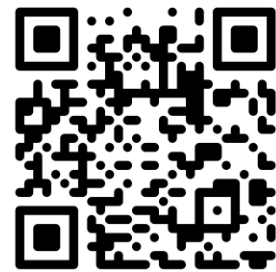
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Registration Set-Up



Dismissal, Absence, Delegate



Announce Arrival